



Face-to-face meeting as Technical Committee

Tuesday December 10, 2019 10:30 AM-noon

➤ **Welcome & Introduction**

- Meryem Simsek – present
- Falko Dressler – present
- Oliver Holland – joined remotely
- ~ 15 attendees

➤ **Highlights of the ICC 2019 Meeting**

- Meryem Simsek summarized the highlights of the ICC 2019 face-to-face meeting, which included
 - Reports on activities:
 - Workshops and track organized or co-sponsored at ICC and Globecom
 - Standardization activities
 - New projects on TI globally!
 - Discussion on P&Ps
 - The updates on the website

➤ **History of the TI-TC**

- Meryem Simsek presented the TC's activities since its starting date in June 2015 as ETI, as follows
 - More than 10 workshops and tutorials organized since then in IEEE ComSoc flagship conferences
 - Started the standardization working group IEEE P1918.1 in 2016
 - Two special issues in IEEE JSAC and Proceedings of IEEE
 - Starting in 2018, a new TI track in Globecom SAC, which will also continued at ICC starting 2020
 - A technical committee since Globecom 2017

➤ **Discussion on new activities**

- There was a fruitful discussion on new activities of the TC

- Report on standards activities
 - Oliver provided a brief update on IEEE standards activities, including progress with the architecture and use cases development for the baseline IEEE 1918.1 standard, and the current progress with phases of work in the IEEE 1918.1.1 Haptic Codecs task group. IEEE 1918.1 is close to completion with some minor aspects of architecture to be dealt with; IEEE 1918.1.1 is at the phase of the call for contributions on Tactile Codecs, the Kinesthetic Codecs call and contributions submitted having completed.

- Report on conferences
 - TI TC has a SAC track at Globecom since 2018 and an upcoming SAC track at ICC starting at 2020.
 - TI TC is co-sponsoring the IoT symposium at Globecom and ICC

- Discussion on P&Ps:
 - Meryem Simsek summarized the P&Ps and presented their content by highlighting the following:
 - Officers selection and term
 - TC membership (active and voting member definition)
 - Voting and election procedure
 - TC meetings
 - Maintaining membership lists
 - Supporting activities
 - Awards

- Motion on accepting the P&Ps current version:
 - Unanimously approved
 - P&Ps will be uploaded to the website, once approved by the TC board

- Awards Committee:
 - Meryem Simsek presented the requirement that each TC has to have an awards committee
 - The TI TC will have two awards annually:
 - Technical contributions awards
 - Service awards
 - Five TC members volunteers to be a member of the TC's awards committee:
 - Frank Fitzek
 - Stefano Giordano
 - Oliver Holland
 - Falko Dressler
 - Meryem Simsek
 - Motion on voting for the awards committee members:
 - Unanimously accepted

- The awards committee will be posted online
- Any other Business was discussed as follows
 - Total number of subscribers to the mailing list: 176 (It was 157 in May'18!)
 - Website administration
 - P&Ps
 - Suggestions for improvements?
 - Further ideas?