Wednesday December 7, 2016 10:00-11:00 am

Welcome & Introduction
- Meryem Simsek – present
- Mischa Dohler – excused
- Latif Ladid – excused
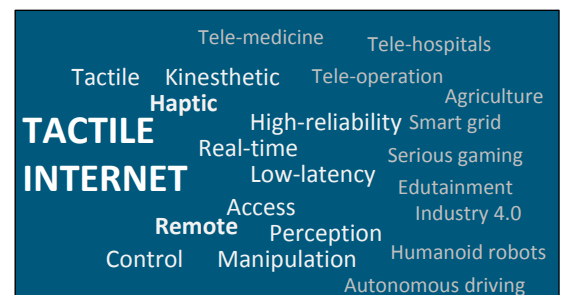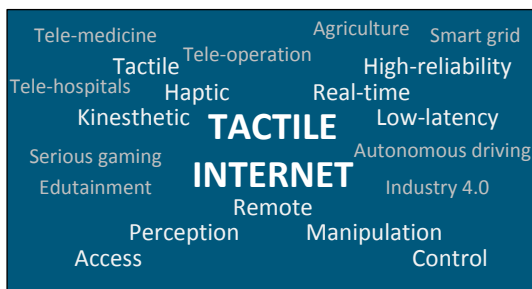- Falko Dressler - present

Approval of the Agenda
- Approved

Highlights of the Sub-Committee Meeting (ICC 2016)

- Request to inform the TI chair about activities, workshops, tutorials, etc. to add this information to the website
- More publicity is requested
- Discussion on the TI logo (to be continued at Globecom 2016 meeting)
- Talks by Mischa Dohler, Frank Fitzek, Oliver Holland

Updates on the Tactile Internet Activities

- Overview about workshop/tutorial activities

    - Request: Please, link the workshop websites to the TI-committee website so the workshop can be counted to be supported by the TI-committee

- Special issue in *Proceedings of IEEE* under preparation

- Please, contact the chair in case of interest for contribution and provide pot. author list and title (plus abstract if applicable)

- Special issue in *IEEE CommMag* Communications Standards Supplement under preparation

- Applied for a Tactile Internet Track within SAC at Globecom 2018

- Workshops should be merged into this track if track application will be accepted

- Discussion on the logo:

    - The Logo discussed at ICC'16 is too GUI-like and haptic oriented. It will be replaced by a new logo.

    - VP will ask professionals to design a logo for the TI TSC

    - The following logos were presented based on the received feedback during the ICC'16 meeting

    - In general, the logos received positive feedback, but there was a discussion on using these to highlight the aspects TI captures rather than using them as a TI-logo. They are too complex for a logo. It has been decided to use one of the alternatives on the website's home tab directly at the top

- Discussion on the website:

    - The TI definition will be shifted to the top.

    - The demos and events should be on a separate tab

    - More activities will be added to the website, once received

    - There was a request to create a Tactile Internet article at Wikipedia, so that any misunderstanding can be avoided and more publicity is achieved

    - Add the ITU-T watch report under 'standardization'

- Updates on standardization activities was presented, mainly wrt ETSI

    - Toshiba Europe Research, Bristol UK officially joined the activities

> **Teaser talk on TouCHES**

>> Prof. Carlo Fischione from KTH Sweden gave a teaser talk on the TouCHES project: Tactile CyberpHysical nEtworkS

>> The TouCHES is a Swedish funded project

>> Prof. Fischione also presented a new startup on smart music http://www.mindmusiclabs.com/mind/

> **Updates on the Tactile Internet IEEE standardization activities (Oliver Holland)**

>> Dr. Oliver Holland gave an overview on IEEE standardization activities and invited the attendees to join the first kick-off meeting of the IEEE P1918.1.1 Haptic Codecs standards group

>> Dr. Holland highlighted that there is a huge interest to contribute to the IEEE P1918.1 working group

>> More preojects and contributions within the working group is expected in the near future. The presented slides are online available at the TI-website.

> **Any other Business**

>> The attendees were informed about the evaluation outcome of the ETC. The TI TSC will continue as a TSC and be evaluated for full TC by 2017. The outlook of the evaluation was very positive

>> Number of members increased from 75 to 120 since the ICC'16 meeting

>> A brief wrap-up of the meeting

>> next meeting will be held at ICC 2017

> **Meeting ended at 11:15 am**